

## Highmark Health Options Pharmacist Contracting Process

Effective January 1<sup>st</sup>, 2025, Pharmacists are able to provide clinical services to patients covered by Medicaid. These services include disease management, immunizations, and testing and treating for a variety of conditions.

Prior to contracting with HHO for services, Pharmacists must enroll in Delaware's Division of Medicaid and Medical Assistance (DMMA) Program and obtain a provider identification number. If a pharmacist does not have a Provider Identification Number, the below link can be used for enrollment instructions.

[Enrollment Welcome](#)

In addition to being enrolled with the DMMA program, pharmacists are also required to have a valid National Provider Identifier (NPI) number and a completed Council for Affordable Quality Healthcare (CAQH) application. The application must include all locations where the pharmacist practices. Below is the link for CAQH

<https://proview.caqh.org/PR/Registration>

Once the above steps are completed, Highmark welcomes pharmacists to apply to join Highmark Health Options Network by contacting [hhocontracting@highmark.com](mailto:hhocontracting@highmark.com). All requests to join the network should include the pharmacist's Medicaid ID and NPI.

After the request to join Highmark Health Options is submitted, pharmacist will receive an email from Provider Contracting within 12 business days including a Participating Provider Agreement (PPA) and provider data form. The signed PPA, provider data form, W9, and any additional documents should be returned to Highmark as soon as possible.

Highmark Health Options will countersign the PPA and submit the provider data form to the credentialing committee for review. The credentialing application will be reviewed and completed within 60 days. Once a pharmacist is fully credentialed, the credentialing team will provide notice via email.

The contracting team will then send the pharmacist a fully executed PPA and welcome letter via email. Provider Relations will invite the pharmacist to attend a new provider orientation to help understand how to navigate the portal and other tools that are available to providers. After all steps are completed, pharmacists can begin to start providing care for Highmark Health Options members!

For any questions or concerns, email us at [hhocontracting@highmark.com](mailto:hhocontracting@highmark.com)